

Meeting:	IREVA Board of Directors
Date:	January 22, 2010 – APPROVED 4/30/10
Time:	7:00 p.m.
Location:	St. John's Lutheran Church; Middletown, NY
Purpose:	report/discuss/vote on action items/proposals for 2nd Quarterly Meeting of 2009-10 season

Attendees/Invitees

Name	Attendance Contact	Response	Capacity (Elected or Appointed)	Attend	Report
1. Patty Blacklock	e-mail	Y	Commissioner (E)	P	@ mtg
2. Mike McNeil	e-mail	N	VP (E) / Scorekeeper Dir (A)	A	Submitted
3. Vacant			Secretary (E)		
4. Jim Bishop	e-mail	Y	Treasurer (E) / Executive Dir (A)	P	@ mtg
5. Lisa Gallagher	e-mail	N	At Large Director (E)	A	None
6. Aaron Baum	e-mail / phone	N	At Large Director (E) / Ref Dir Designee (A)	A	None
7. Karen Bauer	e-mail	N	At Large Director (E) / Comm. Dir (A)	A	None
8. Chris Trombley	e-mail	N	West Director (E) / Adult Dir (A)	A	Submitted
9. Craig Turner	e-mail	Y	West Director (E)	P	None
10. Mike Wingard	e-mail	N	West Director (E) / Coach Dev Coord (A)	A	Submitted
11. Tim Stewart	e-mail / phone	Y	East Director (E)	P	None
12. Hazel Goldstein	e-mail	Y	East Director (E) / JO Dir (A) / Mtg Host	P	Submitted
13. Ellen Lain	e-mail	Y	East Director (E) / Membership Dir (A)	A	None
14. Anna Turner	e-mail	Y	Office Manager (A)	P	@ mtg
15. Laurie Muollo	e-mail	Y	Registrar (A)	P	@ mtg
16. Ben Rosenthal	e-mail	Y	Tournament & Insurance Coord (A)	P	Submitted
17. Hansen Leong	e-mail	N	Referee Dir (A)	A	None
18. Howard Veater	e-mail	Y	Referee Assignor (A)	A	None

Agenda

1. **CALL TO ORDER** (Blacklock) ~ 8 p.m.
2. **ELECTED OFFICERS' REPORTS**
 - a. **Secretary's Report [tbd]: N/A**
 - i. 9/13/09 meeting [McNeil]- **defer to next meeting**
 - ii. 11/13/09 meeting [Mc Neil]- **defer to next meeting**
 - b. **Treasurer's Report [Bishop]:**
 - i. Discussion and approval – **to be distributed**; ended up over \$10,000 in the good; some due to hp exp not being paid out & their donations that were not anticipated; do have \$ in the account; registrations=close to where we were last year; credit card issue resolved; status of jo account tba
 - ii. 2009/10 budget – approved 9/13/09 – updates?- none
 - c. **Commissioner Report [Blacklock]: report to be e-mailed and attached to minutes**
 - i. CEO's 09/10 goals and priorities- **descriptions of positions for organizational structure; fill vacant positions/committees**
(call out to Jen Dryer, Melissa Armstrong; Gretchen Belanger; Christina Coons; Loretta Nerney; & Sally Gillich)... open to other nominees from other Board members
 - ii. Secretary election - see new business
 - iii. Leave a Ball Behind – how to manage?- **defer to next meeting**
 - iv. USAV banners – how to manage?- **defer to next meeting**
 - v. **H&B concerns to be addressed**
 1. JO players on adult team w/o waiver
 2. reports/pictures of underage drinking w/ team after tournament
3. **APPOINTED DIRECTORS' REPORTS**

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- a. **Referee Director [Leong/Baum]: N/A**
- 09/10 goals / preparations / activity
 - Recruitment - outreach to JO and Univ. / college clubs.
 - Clinics, fellowships, tests – policies update needed.
 - Officials Committee - to continue work on training and evaluation of R1's.
 - Good standing / compensation / ratings upgrades - Draft to be reviewed by Officials committee
 - Website updates
- b. **Referee Assignor [Veater]: N/A**
- c. **Scorekeeper Director [McNeil]: ATTACHED**
- 09/10 goals / preparations / activity
 - Recruitment -
 - Clinics, fellowships, tests – policies update needed
- d. **JO Director [Goldstein]: ATTACHED**
- i. 09/10 goals / preparations / activity
- Regionals [girls & boys at WVTC] plan and preparations
 - Boys – H. Goldstein will get other Boys' stakeholders involved.
 - HP - Admin quality needs improvement. Technical feedback is good.
 - HP tryouts – girls and boys – follow-up with USAV
 - IREVA HP tryouts, camps, plan
 - JO committee, Board need to find admin./ PM for Boys and Girls.
 - Youth development & coaches development [Blacklock]- **SEE COMMISSIONER REPORT 2C**
 - Website updates- to be submitted to Jim B by Hazel or designee
- e. **Communication Director [J. Bishop / K. Bauer]: N/A- JHB verbal**
- i. 09/10 goals / preparations / activity
- ii. internal – newsletter - done; handbook- being worked on sporadically; website- need people to send their info
- iii. External – PR; NYSPHSAA ad?
- f. **Registrar [Muollo]: will talk to Susanna about JO player on H&B adult team w/o waiver; will discuss "associated" player / coaches not downloading with AES with Brad & Tori; increased region to region transfers; 241 new JOs & 154 adults**
- i. 09/10 goals / preparations / activity
- ii. college membership option – follow-up with USAV = region's decision; proposal for next mtg for implementation next year
- iii. Pine Bush VBC – HVA VBC issues – policy on club director changes? proposal for proof of documentation before club director's changed
- g. **Tournament / Insurance Coordinator (Rosenthal): ATTACHED**
- i. 09/10 goals / preparations / activity
- ii. Competition season and related policies – update handbook!
- h. **Coach Development Director (Wingard): ATTACHED**
- i. 09/10 goals / preparations / activity
- ii. CAP 1 & 2 + IMPACT – 1/8, 9, 10/2010 at SUNY-IT
- iii. IMPACT – March , April
- iv. IMPACT – Need IREVA clinicians (have to be CAP 2 trained).
- v. Coaching clinics – proposal to develop something to support new coaches, beyond IMPACT, details TBD - informal - bare basics. Coach mentoring.
- vi. Develop coaching council. Maybe Q&A on website. Coaches' forum. Resources.
- i. **Office Manager [A. Turner]:**
- i. 09/10 goals / preparations / activity
- ii. adult committee – to review regionals format; dates; location- very little response; going forward as usual- cost was \$150; recommendations to raise entry fee to at least \$175
- j. **Executive Director [Bishop]:**
- i. Compliance w/ USAV rules & regs. Checklist coming. Needs attention nothing
- ii. Policy development and documentation nothing
- i. Conflict of interest policy
- ii. See old and new business

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- iii. TD Guide – update **SEE TOURN./INS COORD. REPORT**
 - iv. Handbook – update **discussed**
 - v. Operating Code – update **nothing**
 - vi. Bylaws update - Improve bylaws to make elections easier **nothing**
 - vii. Website – **still need input**
 - i. Updates needed for all sections
 - ii. Numerous enhancements under consideration
 - iii. Feedback needed
 - viii. Ideas for use of stockpiled surplus t-shirts? – **HP tournament give-aways? Vs. sending to Haiti**
 - ix. Info for members concerning USAV dues increase- **defer to next meeting**
4. **STANDING COMMITTEES' REPORTS:**
- a. **Eligibility – ATTACHED**
 - i. 09/10 [Trombley]
 - b. **Elections**
 - i. 09/10 [Bauer / Trombley / Stewart]
 - 1. interest of people who's terms are expiring; MW-yes; AB- yes; EL- no
 - 2. Anna to re-stand for Secretary
 - 3. Nominees for East Director to allow Lisa Gallagher to resign
 - c. **Awards - N/A**
 - i. 09/10 [Baum] – **solicit nominees**
5. **AD HOC COMMITTEES' REPORTS**
- a. **Structure & function committee** [Blacklock/Goldstein/McNeil/Bishop]: **Needs attention nothing**
 - b. **Officials committee** [Leong/McNeil/Baum/Veater]: **nothing**
 - c. **Membership Growth committee** [Lain/Trombley/Goldstein]: **nothing**
 - d. **IT** [Nolan et al]: **nothing**
 - e. **Communications** [Bauer, Bishop, Rosenthal, tbd]: **nothing**
 - f. **Juniors committee** [Goldstein, Swenton, Hanlon, Wingard, Putman, Medley]: **SEE JO REPORT (3D)**
 - g. **Adults committee** [Trombley, tbd]: **SEE ELIGIBILITY/ADULT REPORT (4A)**
 - i. Competition levels
 - ii. Power league / A tournaments
 - h. **Registration committee** [Muollo, Ashline, tbd]: **SEE REGISTRAR REPORT (3F)**
 - i. **Events Mgt. committee** [tbd]: **nothing**
 - j. **Resources / development / \$\$ committee** [Bishop, tbd]: **nothing**
 - k. **Club / team names** [Muollo et al]- **no report; see old business (7h)**
 - i. Update committee- **see policy proposed in old business (7h)**
 - ii. Update policy- **see old business (7h)**
 - iii. Current issues?
6. **ASSIGNMENTS' REPORTS**
- a. Discussion on mission / goals / function / structure [Blacklock]: **nothing**
 - b. Committee appointments & task assignments [Blacklock]: **nothing**
7. **OLD BUSINESS**
- a. Policy updates [Bishop] **in progress?**
 - b. **National Referee & Scorekeeper compensation: Leong, McNeil & Bishop to propose new policy. Defer to next meeting?**
 - c. **Referee & Scorekeeper clinician fees: Leong, McNeil & Bishop to propose new policy. Defer to next meeting?**
 - d. Complaint & grievance procedure: draft policy adopted as interim procedure 6/20/09 with expectation it will be further refined within next year. PB & JB review and update
- MOTION #1 to accept as is after John Ray reviewing it (attached) by JB; 2ND BR; MC for final version and formal adoption.**
- e. Approval of revised policies on fellowships, clinics, tests? **Defer to next meeting?**
 - f. Adult / JO policy - update to include waiver per USAV feedback? **Defer to next meeting?**
 - g. Donation to Referee Commission – reply to USAV? **Defer to next meeting?**
 - h. **Other-**

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i. club & team name policy;

MOTION #2 to accept policy as attached by JB; 2nd hg- friendly amendment by PB to strike “violence” & ii below it; ok “undecided” [I-7; O-1; A-0] MC; same results for full motion w/ friendly amendment

8. **NEW BUSINESS**

a. Election of new Secretary [Blacklock];

MOTION #3 to elect Anna Turner by PB- 2ND JB [I-ALL] MC

b. Election of new Referee Director; **defer until resignation of current ref dir**

c. Other? **None**

9. **OTHER**

a. IREVA Board Meeting schedule

i. Friday, 30 April 2010, 7pm – WVTC [with adult regionals]

ii. ~~FRIDAY 6/18~~ or **SATURDAY, 6/19/2010; 9a.m. – done; PB to get HVCC (& grass area for K/Q TOURN?)**

b. Future events schedule

i. Coaches clinic: 31 January – UAlbany; in place

ii. HP tryouts & camps – tbd;

1. 3/12- youth at Skidmore (4 pm registration, 5-8 tryout)

2. 3/14 jrs/select- same place and times as 3/12

3. 3/20 Clarkson (times tba)

4. 4/23 regionals- reg5; 6-9 try-out at WVTC

iii. Regionals – definite dates:

1. Adults 1-2 May 2010, WVTC (possible HS if >5 courts needed);

2. Junior Girls 24-25 April 2010; WTVC & other surrounding sites

3. Junior Boys- none due to only 1 club and big LI tourn same wknd

10. ADJOURNMENT - 10 p.m.

Discussion

1. 2ci- Ben Rosenthal will talk to Jen Dryer about interest in mentoring in Tourn./Ins Coord. position
2. 2v- club/team rep to be informed of concerns and warned of IREVA's position with regard to the concerns, consequences, and options for members involved to avoid future sanctions.
 - a. JO players to be removed from adult team and referred to JO options in the area; if not an option for them, they will need to apply for waiver with parents being informed of reported concerns and await JO Director's decision
 - b. Underage drinking not to be tolerated; club rep, team rep, [and entire team] to be put on notice of concern and warned that any future incidents reported will result in disciplinary action from IREVA.
3. 3a- consider new Ref Dir to manage all referee activities; Ben will review NOVA for options to get active ref director (or SK director if MM moves here or tdc if Ben will do SK w/ MM ref...)
4. 3c- 7 national scorekeepers=7 clinics pd by the region; any more than that should be pd for by host requesting additional clinics; see Tourn/Ins Coord report
5. 3d- kudos to Karen Bauer for taking charge on flyer and its distribution for 1/31 coaching clinic
6. 3g- Hazel suggested Ben contact Brad Preston about AES for information with his hope to interface sanctioning of tournaments with NOVA and AES
7. 3i-i... entry fees need to cover costs; raise to at least \$175, if not \$180
8. 4b-i... **Patty will submit names she has considered for appointing to board**

BOD Action Items

Item	Action Item	Date Added	Assigned To	Date Due	Status
2a-i	Approval of 9/13/09 minutes	11/13/09	Mike McNeil	11/13/09	Past Due
2a-ii	Approval of 11/13/09 minutes	1/22/10	Mike McNeil	1/22/10	Past Due
2b	approval of treasurer's report	1/22/10	Jim Bishop	4/30/10	Open
2x	Commissioner report to be sent for attachment to minutes	1/22/10	Patty Blacklock	1/24/10	Open
2c-i	Print & discuss board position duties w/ each member	<1/22/10	Patty Blacklock	4/30/10	Open
2c-l	Fill vacant & sedentary positions (2 East Dirs; Ref Dir)	1/22/10	Patty Blacklock	4/30/10	Open
2c-iii	Assign duties for leave a ball behind program	1/22/10	Patty Blacklock	4/30/10	Open

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Item	Action Item	Date Added	Assigned To	Date Due	Status
2c-iv	Assign management/process for use of USAV banners	1/22/10	Patty Blacklock	4/20/10	Open
2c-v	Send letter to H&B Team Rep about concerns	1/22/10	Patty Blacklock	1/24/10	Open
2c-v	Inform contact of grievance to be filed by anonymous sender of H&B concern/photos if further action desired	1/22/10	Patty Blacklock	1/24/10	Open
3a	Review NOVA for active nominees to fill Ref Dir once resignation accepted	1/22/10	Ben Rosenthal	ASAP	Open
	Recruitment/outreach to JO & Univ./college clubs	1/22/10	Aaron Baum	Tba	Open
	Training & evaluation of certified refs	1/22/10	Aaron Baum	Tba	Open
	Good standing/compensation/rating upgrades	1/22/10	Aaron Baum	Tba	Open
	Officials' website page updates	1/22/10	Aaron Baum	Tba	Open
3c	Clinics, fellowships, tests policy and procedures	1/22/10	Mike McNeil / Aaron Baum	Tba	Open
3d	JO website page updates to JHB	1/22/10	Hazel Goldstein	ASAP	Open
3d	Notify KRVA Commissioner to contact IREVA Commissioner about agreement to have JO club in Pa. register with IREVA	1/22/10	Hazel Goldstein	ASAP	Open
3f	Discuss JO on Adult Team waiver policy w/ Asst Reg	1/22/10	Laurie Muollo	ASAP	Open
3f	Submit proposal for \$25 college student membership fee		JB / LM		
3f-ii	Discuss associated player / coaches not downloading to AES with Brad & Tori and notify club admins of resolution	1/22/10	Laurie Muollo	ASAP	Open
3f-iii	develop process for proof of change in club director for registration	1/22/10	Laurie Muollo	4/30/10	Open
3g	Update TD Guide & Handbook	1/22/10	JB / Ben Rosenthal	Summer '10	In Progress
3g	Incorporate NOVA with IREVA tourn reg system	1/22/10	Ben Rosenthal	9/1/10	Open
3g	Create TC guide	1/22/10	Ben Rosenthal	9/1/10	Open
3g	Proposal regarding definitions of tournaments w/in season	1/22/10	JB / Ben Rosenthal	4/30/10	In Progress
3g	Revise insurance paperwork for better understanding and on-line completion	1/22/10	Ben Rosenthal	Tba	Open
3h-v	Finalize plans for BU and SUNY IT clinics	1/22/10	Mike Wingard	Tba	Open
3h-v	proposal to develop something to support new coaches, beyond IMPACT		Mike Wingard	Tba	Open
3h-vi	Solicit volunteers for Coach Dev Council	1/22/10	Mike Wingard	Fall Club Dir Mtgs	Open
3j-viii	t-shirt surplus distribution to HP teams for gifts to give at tourn &/or to Haiti (what HP doesn't want, send to Haiti)	1/22/10	Jim Bishop	ASAP	Open
3j-ix	Proposal for USAV dues increase (JOs all at once; Adults in \$5 increments over 2 yrs?)	1/22/10	Jim Bishop / Chris Trombley ?	4/30/10	Open
3i-ii	Plan & organize adult regional tournament	1/22/10	Anna Turner	ASAP	In Progress
4a-i	Solicit adult members input on future regionals format and consistent annual date of 1 st weekend in May	1/22/10	Chris Trombley	4/30/10	Open
4a-i	Solicit adult members input on using AES for all tournaments	1/22/10	Chris Trombley	4/30/10	Open
4b-i	Provide slate of nominees for elections (East Dir [1-2]; Secretary (Anna on slate);	1/22/10	Karen Bauer, Tim Stewart, Chris Trombley	4/30/10	Open
4b-i	Send names of nominees to consider	1/22/10	Patty Blacklock & all Board members	4/30/10	Open
4c	Provide nominees for various awards	1/22/10	Aaron Baum	4/20/10	Open
7b	Nat ref & SK compensation	<1/22/10	Aaron Baum / Mike McNeil	Tba	Open
7c	Ref & SK clinician fees	<1/22/10	Aaron Baum / Mike McNeil	Tba	Open
7g	Donation to USAV ref committee?	<1/22/10	Patty Blacklock	4/30/10	Open
8b	Request official resignation of Ref Dir	1/22/10	Patty Blacklock	1/31/10	Open
9a-ii	Reserve meeting room for 6/18 [7pm] & 19 [9am-done]	1/22/10	Patty Blacklock	1/31/10	Open

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